

Dear Parents, Carers and Families,

As you may be aware, schools are required to have a remote learning plan in place so that any child who cannot attend school because of COVID-19 does not miss out on their learning.

This letter explains our plans for remote learning for pupils who have to self-isolate, or where local or national restrictions mean that pupils need to stay at home.

### **Our remote learning plan**

Our remote learning plan has been made with our pupils and their families in mind. We believe that this strategy will work best for the children at our school.

A summary of our remote learning plan is below. Specific plans may differ depending on the subject. Where this is the case, teachers will be in touch with more information.

Pupils will be expected to follow their normal school timetable at home, online. Lessons will continue as if pupils were attending in school. For example, all Form Time lessons start at 8:30am and finish at 8:45am. If your child normally studies Spanish on period 1 on a Monday, the lesson will start at 8:45am and finish at 9:45am. However, there may be some time-lag between lessons. Teachers will invite your child to their lesson. Lessons will be delivered through your child's Microsoft Team Group for each subject. These may be live-streamed or pre-recorded. Feedback will be provided through the live lesson or Show My Homework.

By accessing Microsoft Teams and checking the calendar for the week, you should be able to see the lessons which have been scheduled by the subject teacher.

The school timetable follows the pattern below:

| Time              | Lesson   |
|-------------------|--|
| 8:30am - 8:45am   | Form Time with Form Teacher<br>*(Reading using myON) |
| 8:45am – 9:45am   | Period 1   |
| 9:45am – 10:45am  | Period 2   |
| 10:45am – 11:00am | Break  |
| 11:00am – 12:00am | Period 3   |
| 12:00pm – 1:00pm  | Period 4   |
| 1:00pm – 1:40pm   | Lunch  |
| 1:40pm – 2:40pm   | Period 5   |

*\*pupils should read regularly during Form Time using our online reading platform 'myON'*  
(myon.co.uk - **School Name:** All Saints RC High School Language College **Username:** first letter of first name; first three letters of surname **Password:** abc

In addition to attending online lessons, pupils will be expected to complete homework activities. All homework will be set through the Show My Homework online platform and parents are reminded that they can access their child's account to check how much homework is being completed. Pupils can also contact their teachers through Show My Homework if they have any questions and/or struggling regarding homework. Our approach to online delivery of lessons is influenced by the Department for Education's (DfE's) advice on remote learning which can be accessed here:

<https://www.gov.uk/government/publications/remote-education-good-practice/remote-education-good-practice>

### **Remote Learning Protocol for Pupils**

- Lessons will be recorded for future revision of the topic

- Keep your microphone on mute unless your teacher asks you to unmute
- Turn off your camera
- If you have a question, use the 'raise your hand' facility and your teacher will respond at an appropriate time
- Alternatively, ask a question in the 'chat' facility and your teacher will respond at an appropriate time
- The school's SHINE and Behaviour for Learning applies as normal

### **What you'll need at home**

Your child should have access to an environment at home which is conducive to good learning. Ideally, this should be a quiet space where your child can work without interruption. Access to the internet will also be required including a device such as a laptop, desktop computer, tablet or smartphone. Your child will need a desk on which to study and basic stationery such as pen, paper, notebooks etc. You should contact your child's Form Teacher should access to any of these resources be a concern.

### **What we expect from your child**

It is important that your child engages with home learning and keeps to the timetable highlighted above. If pupils are not engaging with the learning, we will phone home to find out what the barriers are to your child's learning and attempt to arrive at a solution.

### **What you can do to help**

We appreciate that if this situation arises, it may present some challenges for you. We kindly ask for your support so that we can continue to provide high-quality education for your child during this time.

We don't expect you to watch your child all day, and we wouldn't expect parents/carers to get involved in remote lessons in place of our teachers. However, it would be really helpful if you can take an active role in your child's learning by asking them about their day and what work they've done.

Our top tips:

- Try to encourage your child to be ready and dressed for the start of the school day, and to keep to their timetable
- Distinguish between weekdays and weekends, and make it clear when the school day is over, to separate home and school life
- Plan breaks and exercise into the day to help keep your child active

Please keep in touch with us and do let us know if you're having any difficulties with remote learning, or if you have any questions. In the first instance, please contact your child's Form Teacher.

Thank you for your continued support.

Yours faithfully,

Mr D Graham (Deputy Headteacher)

Mr J Hunt (Assistant Headteacher)

(21<sup>st</sup> December 2020)