



All Saints'

Roman Catholic High School,
A Voluntary Academy

Headteacher: Mrs Francesca Lord BA(Hons), NPQH
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Dear Parents and Carers,

At All Saints', we believe that every pupil has the **right to learn** and every teacher has the **right to teach**. A calm and well-organised start to lessons is essential for learning, behaviour and success.

From next half term, we will be reinforcing our expectations that all pupils come to school **fully equipped and ready to learn**. This letter explains what we expect, how we will support pupils, and what will happen if equipment is repeatedly missing.

Our Expectation:

All pupils are expected to arrive at school each day with the correct equipment:

- Pen
- Pencil
- Ruler
- A bag
- Subject-specific equipment, for example:
 - Calculator
 - PE kit
 - Food Technology ingredients

Being prepared helps pupils feel confident, settled and ready to learn.

Support for Pupils:

We understand that pupils may occasionally forget an item. To support families, pupils will be able to buy essential equipment during **form time** at a reduced cost of **10p per pen, pencil or ruler**.

Daily Equipment Checks:

- Equipment will be checked daily during form time.
- Pupils who are fully equipped will be praised and awarded points.
- Equipment checks will be monitored to ensure fairness and consistency.

If a pupil does not have the correct equipment:

- This will be recorded.
- Expectations will be clearly explained.
- Support will be offered to help resolve the issue.
- Each day is treated as a fresh start.

If a pupil does not have the correct equipment on **three days in one week**, a member of the pastoral team will contact home. This will be a **supportive conversation**, working in partnership with families to remove any barriers.

If the Pattern Continues

- Pupils may receive a **lunchtime detention**, followed by an **after-school detention** if the issue continues.


Detentions are used as an opportunity for reflection and to help pupils meet expectations consistently.

Working Together

Our approach is clear, fair and consistent. Support is always offered before and alongside sanctions, and our focus remains on helping every pupil succeed.

Thank you for your continued support in maintaining high standards and positive learning habits for all our pupils.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'F Lord'.

Mrs F Lord
Headteacher